

# LANCASTER CITY COUNCIL

*Promoting City, Coast & Countryside*

# Key Decisions Annual Forward Plan

Monthly Update

**1 January 2008**  
**30 April 2008**



## INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next twelve months.

The Plan is updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

This document is one of the regular monthly updates to the Forward Plan published annually.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

### ***Key Decision - Definition***

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:

expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):

- estimated at over £50,000 in total (gross), or
  - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
- i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
  - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
  - iv. The award of contracts over £50,000.
  - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
  - vi. The carry forward of under- or overspends, irrespective of amount.

- vii. Increasing future years' spending forecasts in line with any flexibility authorised by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
  - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
  - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
  - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
  - (b) the environment
  - (c) the local economy
  - (d) community safety
  - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
- Licensing
- Planning and Highways
- Appeals
- Standards
- Audit
- Personnel
- Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

### ***Contacts***

If you have any queries relating to the publication of this plan please contact Gill Noall, Head of Democratic Services, on 01524 582060.

# LANCASTER CITY COUNCIL

## FORWARD PLAN – SUMMARY OF KEY DECISIONS

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Abbott Bryning	Storey Institute	Before 31 December 2007
Councillor David Kerr	Grants to Voluntary Organisations - New Service Level Agreements for 2008/09 to 2010/11	22 January 2008
Councillor Maia Whitelegg	The Dome	22 January 2008
Councillor Evelyn Archer	Lancaster Market	22 January 2008
Councillor Eileen Blamire	Planning Delivery Grant Allocation 2007/08	22 January 2008
Councillor Jon Barry	Approval of Council's draft Climate Change Strategy	22 January 2008
Councillor Maia Whitelegg	Approval of Council's Children and Young People Plan	22 January 2008
Councillor Evelyn Archer	Tender Brief - Land at Scotforth	22 January 2008
Councillor David Kerr	Fees and Charges 2008/09 - Health & Strategic Housing	22 January 2008
Councillor Roger Mace	Budget & Policy Framework Update 2008/09	22 January 2008
Councillor John Gilbert	Review of Parking Fees and Charges for 2008/09	22 January 2008
Councillor Jon Barry	Making our District a Cleaner Place	22 January 2008
Councillor Jon Barry	Lancashire Municipal Waste Strategy	22 January 2008
Councillor Roger Mace	Concessionary Travel	22 January 2008
Councillor Evelyn Archer	Disposal of Land being the former Site of 12, 13 and 14, Wellington Terrace, Morecambe	22 January 2008
Councillor Evelyn Archer	Disposal of Land off Quernmore Road, Lancaster	22 January 2008
Councillor Eileen Blamire	Community Safety Partnership Funding	22 January 2008
Councillor Maia Whitelegg, Councillor Evelyn Archer	Williamson Park - Future Management Arrangements	22 January 2008
Councillor Roger Mace	Budget & Policy Framework Update 2008/09	19 February 2008
Councillor Abbott Bryning	Lancaster Tourist Information Centre	19 February 2008
Councillor Roger Mace	Treasury Management Strategy 2008/09	19 February 2008
Councillor Evelyn Archer, Councillor John Gilbert	Former Auction Mart Car Park, Lancaster	18 March 2008
Councillor David Kerr	Introduction of a Selective Licensing scheme in the private rented sector under the Housing Act 2004 for the areas of Morecambe defined by Poulton Neighbourhood Renewal Area boundary, and Winning back Morecambe's West End Masterplan.	18 March 2008

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Storey Institute
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Economic Development and Tourism
<b>DECISION MAKER:</b>	Individual Cabinet Member and Officer Delegated Decisions
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning
<b>KEY DECISION CRITERIA:</b>	Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	<p>To sign the construction contract with Conlon Ltd. which will allow building work to commence.</p> <p>On the 5th June 2007 Cabinet resolved to support the creation of a multipurpose creative industries centre by restoring the Storey Institute. In addition cabinet resolved to allocate an additional £200k to the project.</p> <p>On 20th June 2007 the full Council gave their approval of the above Cabinet decision.</p> <p>As a consequence, the City Council will need to sign a contract with the construction company Conlon of Preston who were previously chosen as the contractor via a competitive tendering process.</p> <p>At present the exact date of the required decision cannot be specified as final details are currently still being negotiated.</p>
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 31 December 2007
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Not applicable.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Not applicable.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Grants to Voluntary Organisations - New Service Level Agreements for 2008/09 to 2010/11	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Democratic Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider the level of funding available for non-housing voluntary organisations and to determine the renewal of existing Service Level Agreements and consider new applications for Service Level Agreements accordingly.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	City Council's Budget and Performance Panel.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	In writing to the Head of Democratic Services, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	30th September 2007.	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	The Dome	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Cultural Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Maia Whitelegg	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Options appraisal for the future of the Dome.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>		
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	None at this stage	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>		



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Lancaster Market
<b>WARD:</b>	Castle Ward
<b>SERVICE:</b>	Revenue Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report provides an update on the current situation at Lancaster Market and opportunities for the future management of the facility.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None identified at this stage
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	None at this stage
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Comments can be made direct to Cabinet Members.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Planning Delivery Grant Allocation 2007/08
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Planning Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Eileen Blamire
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To agree the use of Planning Delivery Grant to further invest in the City Council's Planning Service to meet the Government's modernisation agenda.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	City Council's Audit, Financial, IS and Communication Services.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Agenda item will be open for public scrutiny. Internal consultations will be undertaken.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Internal consultation prior to report being published. Comments by 07/11/07

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Approval of Council's draft Climate Change Strategy
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Corporate Strategy
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Jon Barry
<b>KEY DECISION CRITERIA:</b>	Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	In response to the international, national, regional and local concerns surrounding the climate change agenda and the development of Lancashire County Council's Climate Change Strategy, a medium term City Council Strategy has been developed for approval.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Any and all individuals and organisations within the district.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Anyone wishing to comment on the this proposed decision should write to the Head of the Corporate Strategy Service by the 6 January 2008. Any comments received by that date will be made known at the Cabinet meeting
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	31 January 2008

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Approval of Council's Children and Young People Plan
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Corporate Strategy
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Maia Whitelegg
<b>KEY DECISION CRITERIA:</b>	Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The development of Lancaster City Council's Children and Young People Plan will fulfil its statutory duty under the Childrens asct 2004 to co-operate with Lancashire County Council and in particular Lancashire's Children
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Any and all individuals and organisations within the district. Partner organisations within the Local Strategic Partnership (LSP) Children and Young People Building Block
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Anyone wishing to comment on the proposed decision may write to the Corporate Strategy Service by the 6/01/08. Any comments received will be fed into the meeting of Cabinet.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	31/01/08

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Tender Brief - Land at Scotforth
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report brings forward the draft tender brief for consideration by Cabinet as requested by Cabinet at their meeting on 9th October 2007.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Overview and Scrutiny Committee prior to the meeting of Cabinet.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	In writing to the Head of Property Services, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Prior to Cabinet 22nd January 2008.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Fees and Charges 2008/09 - Health & Strategic Housing
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Health and Strategic Housing
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report sets out options for increasing fees and charges for a range of services in Health & Strategic Housing as part of the budget process.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget & Policy Framework Update 2008/09
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	<p>As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise, though the bulk of recommendation are expected to be referrals on to Council, or for information for noting. The key aspects covered in the reports will be:</p> <ul style="list-style-type: none"> <li>- General Fund Capital Programme Updates</li> <li>- General Fund Revenue Budget Updates</li> <li>- Housing Revenue Account Updates</li> <li>- Council Housing Capital Programme Updates</li> <li>- Medium Term Financial Strategy Proposals</li> <li>- Capital Investment Strategy Proposal</li> </ul> <p>As well as financial considerations, proposals regarding the policy framework may also be included (in particular, the Corporate Plan).</p>
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Tenant's Forum (for Council Housing related issues), Economic Stakeholders' Forum. Also general public consultation on proposed priorities.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Set out in specific consultation exercises.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Set out in specific consultation exercises.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Review of Parking Fees and Charges for 2008/09
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor John Gilbert
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report reviews parking fees and charges and recommends a package of measures for 2008/09 to meet both budgetary and parking and traffic management objectives.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Lancaster District Chamber and Morecambe Chamber of Commerce will be consulted over the proposals.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	To Head of Property Services or Parking and Administration Manager.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	19th January 2008.



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Making our District a Cleaner Place	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	City Council (Direct) Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Jon Barry	
<b>KEY DECISION CRITERIA:</b>	Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	A report of the findings of the review of street cleansing.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>		
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>		
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>		

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Lancashire Municipal Waste Strategy	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	City Council (Direct) Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Jon Barry	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The LMWS which is currently being revised to cover the period to 2020. The strategy will form the basis of our approach to waste collection / recycling until 2020. The revised strategy will be presented to Cabinet for final approval	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 22 January 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>		
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>		
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>		

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Concessionary Travel	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Property Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Potential changes to the Concessionary Travel Scheme from April 2008 due to the introduction of free nationwide travel.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	To be confirmed	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	To be confirmed	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	To be confirmed	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Disposal of Land being the former Site of 12, 13 and 14, Wellington Terrace, Morecambe	
<b>WARD:</b>	Poulton Ward	
<b>SERVICE:</b>		
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider and approve the disposal of land at Wellington Terrace, Morecambe, which has been jointly marketed with adjoining land off King Street, which is in private ownership.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>		
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>		
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>		

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Disposal of Land off Quernmore Road, Lancaster	
<b>WARD:</b>	Bulk Ward	
<b>SERVICE:</b>	Property Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider and approve the disposal of land off Quernmore Road, Lancaster, adjacent to Nightingale Hall Farm	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>		
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>		
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>		

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Community Safety Partnership Funding
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Corporate Strategy
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Eileen Blamire
<b>KEY DECISION CRITERIA:</b>	Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Report to inform members of CSP funding and for them to agree that City Council continues to disseminate and to update Council's budgets accordingly
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Local Strategic Partnership Community Safety Partnership General Public
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	In writing to Community Safety Officer
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Before 10th January 2008

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Williamson Park - Future Management Arrangements	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>		
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Maia Whitelegg, Councillor Evelyn Archer	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Members to give consideration to the future management arrangements in respect of Williamson Park.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	22 January 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	General public and other interested parties including the "Friends" of the Park.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	In writing to the Corporate Director (Finance and Performance) at Lancaster Town Hall.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	10 Janury 2008 for consideration initially by Williamson Park Board on 11 January 2008.	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget & Policy Framework Update 2008/09
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	<p>As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise, though the bulk of recommendations are expected to be referrals on to Council, or for information for noting. The key aspects covered in the reports will be:</p> <ul style="list-style-type: none"> <li>- General Fund Capital Programme Updates</li> <li>- General Fund Revenue Budget Updates</li> <li>- Housing Revenue Account Updates</li> <li>- Council Housing Capital Programme Updates</li> <li>- Medium Term Financial Strategy Proposals</li> <li>- Capital Investment Strategy Proposal</li> </ul> <p>As well as financial considerations, proposals regarding the policy framework may also be included (in particular, the Corporate Plan).</p>
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	19 February 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Tenants' Forum (for Council Housing related issues), Economic Stakeholders' Forum. Also general public consultation on proposed priorities.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Set out in specific consultation exercises.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Set out in specific consultation exercises.



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Lancaster Tourist Information Centre
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Economic Development and Tourism
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	In February 2006 Cabinet agreed in principle to the relocation of Lancaster TIC from 29 Castle Hill to occupy part of the refurbished Storey Institute, "subject to a further detailed report once the revenue and capital costs are known"  This report will provide an update and seek Cabinet approval for the relocation and refurbishment to proceed.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	19 February 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Written comments to Head of Economic Development & Tourism.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Friday 31st August 2007.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Treasury Management Strategy 2008/09
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Roger Mace
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Formal approval of Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council approval and will be referred on accordingly. The Strategy sets out overall borrowing and related budget assumptions for 2008/09.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	19 February 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	No groups identified, although the Council's professional advisors will be consulted.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Former Auction Mart Car Park, Lancaster
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Evelyn Archer, Councillor John Gilbert
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	That Members give consideration to the proposals / schemes received for the development opportunity at the Former Auction Mart car park, Lancaster
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	18 March 2008
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None at this stage.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	None at this stage.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Introduction of a Selective Licensing scheme in the private rented sector under the Housing Act 2004 for the areas of Morecambe defined by Poulton Neighbourhood Renewal Area boundary, and Winning back Morecambe's West End Masterplan.	
<b>WARD:</b>	Harbour, Poulton, Westgate and Heysham North	
<b>SERVICE:</b>	Health and Strategic Housing	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	It is proposed that Selective Licensing will be introduced in areas of Morecambe in order to improve the standards of management across the entire private rented sector. For Selective Licensing to be introduced approval must first be sought from the Secretary of State.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	18 March 2008	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Private rented sector landlords and agents. All statutory and community stakeholders.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Written and verbal representations following publicity (Formal notification will be required in the local press).	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Prior to submission of final report to Management Team.	

